THE MATTABASSETT DISTRICT

Memorandum

Date: December 6, 2018 Subject: Agenda - Monday,

December 17, 2018 @ 5:30 PM

Board Meeting

To: Board of Directors From: Arthur G. Simonian, Executive Director

Public Speakers

Counsel's Report

a. Executive Session

7.

AGENDA

Roll Call

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Committee Reports	
a. Engineering	
b. Finance – (pink)	
c. Human Resources	
d. Property Management	
e. Public Relations	
	Minutes of the meeting of November 19, 2018 Treasurer's Report a. Receipts & Expenditures – FY 18-19 b. Operating Fund Statement of Income c. Cash Flow Graphs d. Investment Schedule e. Investment Bank Distribution Budget Statement Check Register Report – November, 2018 Staff Reports a. Monthly Report b. Safety/Energy Report c. Operational Profile d. Monthly Flows & Rainfall Data for the Past Two Years e. Effluent Quality Graph f. Nitrogen Graph g. Maintenance Graph h. Executive Director & Staff Action Items 1. Checkbook Analysis 2. Cash Flow Analysis 3. CNR Report formatting (see Finance Committee Minutes) Committee Reports a. Engineering b. Finance – (pink) c. Human Resources d. Property Management

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- 8. New Business
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Tuesday, January 22, 2019 at 7:00 p.m.,** in the Administration Building, Cromwell, Connecticut.