

Date: December 6, 2018

Subject: Agenda - Monday,
December 17, 2018 @ 5:30 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of November 19, 2018	1 - 4
2. Treasurer's Report	5 - 12
a. Receipts & Expenditures – FY 18-19	6
b. Operating Fund Statement of Income	7
c. Cash Flow Graphs	8 - 10
d. Investment Schedule	11
e. Investment Bank Distribution	12
3. Budget Statement	13 - 16
4. Check Register Report – November, 2018	17 - 20
5. Staff Reports	21 - 36
a. Monthly Report	21 - 28
b. Safety/Energy Report	29
c. Operational Profile	30 - 33
d. Monthly Flows & Rainfall Data for the Past Two Years	34
e. Effluent Quality Graph	35
f. Nitrogen Graph	36
g. Maintenance Graph	37
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
3. CNR Report formatting (see Finance Committee Minutes)	
6. Committee Reports	
a. Engineering	
b. Finance – (pink)	
c. Human Resources	
d. Property Management	
e. Public Relations	
7. Counsel's Report	
a. Executive Session	

8. New Business
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Tuesday, January 22, 2019 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.