

THE MATTABASSETT DISTRICT

Memorandum

Date: November 8, 2019

Subject: Agenda - Monday,
November 18, 2019 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of October 21, 2019	1 - 3
2. Treasurer's Report	4 - 11
a. Receipts & Expenditures – FY 19-20	5
b. Operating Fund Statement of Income	6
c. Cash Flow Graphs	7 - 9
d. Investment Schedule	10
e. Investment Bank Distribution	11
3. Budget Statement	12 - 15
4. Check Register Report – October, 2019	16 - 19
5. Staff Reports	20 - 38
a. Monthly Report	20 - 28
b. Safety/Energy Report	29 - 30
c. Operational Profile	31 - 34
d. Monthly Flows & Rainfall Data for the Past Two Years	35
e. Effluent Quality Graph	36
f. Nitrogen Graph	37
g. Maintenance Graph	38
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
6. Committee Reports	
a. Engineering – (purple)	
b. Finance – (pink)	
c. Human Resources	
d. Property Management	
e. Public Relations	
7. Counsel's Report	
a. Executive Session	
8. New Business	

9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, December 16, 2019 at 5:30 PM**, in the Administration Building, Cromwell, Connecticut.