

THE MATTABASSETT DISTRICT

Memorandum

Date: November 6, 2020

Subject: Agenda - Monday,
November 16, 2020 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

➤ **The Meeting will be held via GoTo Meeting:**

Dial: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 216-108-109

- **When prompted:** “If you were assigned a voice pin, dial it now”
Please press the pound sign # to bypass

OR

GoTo Meeting website link Option: *(must have microphone capability)*

<https://global.gotomeeting.com/join/216108109>

Public Speakers

AGENDA

Roll Call

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1. Minutes of the meeting of October 19, 2020	1 - 4
2. Treasurer's Report	5 - 12
a. Receipts & Expenditures – FY 20-21	6
b. Operating Fund Statement of Income	7
c. Cash Flow Graphs	8 - 10
d. Investment Schedule	11
e. Investment Bank Distribution	12
3. Budget Statement	13 - 16
4. Check Register Report – October, 2020	17 - 20
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a. Monthly Report	21 - 28
b. Safety/Energy Report	29
c. Operational Profile	30 - 33
d. Monthly Flows & Rainfall Data for the Past Two Years	34
e. Effluent Quality Graph	35
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g. Maintenance Graph	37
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	

6. Committee Reports
 - a. Engineering
 - b. Finance - (pink)
 - c. Human Resources
 - d. Property Management
 - e. Public Relations
7. Counsel's Report
 - a. Executive Session
8. New Business
 - a. 2021 BOD Meeting Dates
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, December 21, 2020 at 5:30 PM**, in the Administration Building, Cromwell, Connecticut.