

Date: January 7, 2020

Subject: **Agenda – Tuesday,
January 21, 2020 @ 7:00 PM
Board Meeting**

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

A G E N D A

Roll Call

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1. Minutes of the meeting of December 16, 2019	1 - 4
2. Treasurer's Report	5 - 12
a. Receipts & Expenditures – FY 19-20	6
b. Operating Fund Statement of Income	7
c. Cash Flow Graphs	8 - 10
d. Investment Schedule	11
e. Investment Bank Distribution	12
3. Budget Statement	13 - 16
4. Check Register Report – December, 2019	17 - 19
5. Staff Reports	20 - 37
a. Monthly Report	20 - 27
b. Safety/Energy Report	28 - 29
c. Operational Profile	30 - 33
d. Monthly Flows & Rainfall Data for the Past Two Years	34
e. Effluent Quality Graph	35
f. Nitrogen Graph	36
g. Maintenance Graph	37
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
6. Committee Reports	
a. Engineering	
b. Finance – (pink)	
1. Revised Finance Meeting Minutes from October 29 th	
2. Revised Finance Meeting Minutes from November 20 th	
3. Finance Meeting Minutes from January 16 th (table item)	
c. Human Resources	
d. Property Management	
e. Public Relations	

7. Counsel's Report
 - a. Executive Session
8. New Business
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Tuesday, February 18, 2020 at 7:00 PM**, in the Administration Building, Cromwell, Connecticut.