

THE MATTABASSETT DISTRICT

Memorandum

Date: January 7, 2021

Subject: **Agenda - Tuesday,
January 19, 2021 @ 7:00 PM
Board Meeting**

To: Board of Directors

From: Arthur G. Simonian, Executive Director

➤ **The Meeting will be held via GoTo Meeting:**

Dial: 408-650-3123

Access Code: 129-430-341

- **When prompted:** “If you were assigned a voice pin, dial it now”
Please press the pound sign # to bypass

OR

GoTo Meeting website link Option: *(must have microphone capability)*
<https://global.gotomeeting.com/install/129430341>

Public Speakers

AGENDA

Roll Call

| | <u>Pages</u> |
|---|--------------|
| 1. Minutes of the meeting of December 21, 2020 | 1 - 3 |
| 2. Treasurer's Report | 4 - 11 |
| a. Receipts & Expenditures – FY 20-21 | 5 |
| b. Operating Fund Statement of Income | 6 |
| c. Cash Flow Graphs | 7 - 9 |
| d. Investment Schedule | 10 |
| e. Investment Bank Distribution | 11 |
| 3. Budget Statement | 12 - 15 |
| 4. Check Register Report – December, 2020 | 16 - 18 |
| 5. Staff Reports | 19 - 35 |
| a. Monthly Report | 19 - 26 |
| b. Safety/Energy Report | 27 |
| c. Operational Profile | 28 - 31 |
| d. Monthly Flows & Rainfall Data for the Past Two Years | 32 |
| e. Effluent Quality Graph | 33 |
| f. Nitrogen Graph | 34 |
| g. Maintenance Graph | 35 |
| h. Executive Director & Staff Action Items | |
| 1. Checkbook Analysis | |
| 2. Cash Flow Analysis | |
| 6. Committee Reports | |

- a. Engineering - (purple)
 - b. Finance - (pink)
 - c. Human Resources
 - d. Property Management
 - e. Public Relations
- 7. Counsel's Report
 - a. Executive Session
 - 8. New Business
 - 9. Communications
 - 10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, February 22, 2021 at 7:00 PM**, in the Administration Building, Cromwell, Connecticut.