

THE MATTABASSETT DISTRICT

Memorandum

Date: July 7, 2026

Subject: Assessment Planning
Committee Meeting
July 7, 2026

To: John Dunham – Chair,
Doug Sienna, Gerald Daley,
and Daniel Salerno

From: Arthur G. Simonian, Executive
Director

ALS

Assessment Planning Committee Tuesday, July 7th, 2026

The Assessment Planning Committee met Tuesday, July 7th, 2026, at the District Offices, 245 Main Street, Cromwell, Connecticut.

Chairman, John Dunham called the meeting to order at 6:02 p.m. Present was Chairman, John Dunham, and Committee Members – Doug Sienna, Daniel Salerno (Remote, arrived in-person 6:15) and Gerald Daley. Also present, Executive Director Art Simonian and District Council Ed Lynch (remote).

The July 7th Assessment Planning Committee Meeting was held to discuss:

AGENDA

- 1) Reserve Capacities for NB, Berlin, Middletown, Cromwell, MDC discussion and review impact to budget assessments. Analyze reserve and secondary treatment exceedances from communities.

Summary:

Art discussed the reserve capacity figures for the communities to be updated in 2030. He went over the capacity memo and explained the impact to the budget.

- 2) Berlin Pump Station Flows – Discuss and consider adjustments for pump station flow inaccuracies.

Summary:

Art reviewed the Berlin flow data for the past 10 years and showed the potential financial impact if future adjustments are made. No immediate action was taken regarding revised flow allocation. It was agreed to wait for Berlin's technical review and analysis before making any decisions. There was consensus that any adjustments should affect only future assessments.

3) Other business staff updates

Reminder of upcoming Board meeting on Monday, July 20th.

Adjournment:

Mr. Sienna moved, no second necessary, and the committee approved unanimously to adjourn at 6:40 PM.