

**PUBLIC SPEAKERS**

None

**MINUTES OF AUGUST 21, 2017**

**Roll Call of Members**

The monthly meeting of the Board of Directors of The Mattabasset District was held Monday, August 21, 2017, in the Administration Building. Chairman John Dunham called the meeting to order at 7:01 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Doug Sienna and Tom Tokarz. Present from the Town of Berlin were Directors Robert Argazzi, James Fallon and John Dunham. Present from the City of Middletown were Directors David Bauer and Tom Serra. Present from the City of New Britain were Directors Paul Catanzaro, Peter Centurelli and Mary Marrocco. Also present were Edward T. Lynch Jr. – District Counsel, Arthur Simonian – Executive Director, Michelle Ryan – District Engineer, David Stille – Incinerator Manager and Bill Adkins – Maintenance Manager. Cromwell Director Bonnie Anderson, Middletown Directors Dale Aldieri and Joseph Samolis and New Britain Directors Tonilynn Collins and Tim Stewart were absent.

**Approval of July 24, 2017 Minutes**

MOTION: Mr. Sienna moved to approve the minutes of July 24, 2017.

Mr. Serra seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Treasurer's Report**

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Budget Statement**

MOTION: Mr. Sienna moved to accept the Budget Statement as presented.

Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Check Register – July, 2017**

No motion required.

**Staff Reports**

MOTION: Mr. Sienna moved to accept the Staff Reports as presented.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Executive Director's Staff Actions:

- 1) The Executive Director will add Cromwell Fire Department's request for payment of fire suits to next month's agenda under Executive Directors' Action Items as place holder until the item has been closed.
- 2) The Executive Director will add New England Uniform lawsuit to next month's agenda under Executive Directors' Action Items as place holder until the item has been closed.
- 3) Identify on the check register which expense is for Transmission Charges (Eversource) and which is for Generation Charges (Direct Energy).

**Engineering Committee**

No Report

**Finance Committee**

No Report

**Human Resources Committee**

No Report

**Property Management**

**MOTION:** Mr. Centurelli moved to approve NFP as Mattabasset's Insurance Broker for a period of one year from January 1, 2018 to December 31, 2018 with two (2) one year renewal options.

Mr. Sienna seconded the motion.

**Discussion**

**RESOLVED:** The motion was approved unanimously.

**MOTION:** Mr. Sienna moved to accept the Property Management Committee Report as presented.

Mr. Tokarz seconded the motion.

**Discussion**

**RESOLVED:** The motion was approved unanimously.

**Public Relations Committee**

No Report

**District Project Construction Committee**

No Report

**Counsel's Report**

No Report

**New Business**

None

**Communications**

The Executive Director announced to the Board the passing of Mary Konopka who was a Board member from Cromwell for many years.

**Adjournment**

**MOTION:** Mr. Serra moved to adjourn.

Mr. Sienna seconded the motion.

**RESOLVED:** The motion was approved unanimously.

The meeting adjourned at 8:10 p.m.

The next meeting of the Board of Directors will be held on **Monday, September 18, 2017** at **7:00 p.m.** in the Administration Building, Cromwell, Connecticut.