

# THE MATTABASSETT DISTRICT

# Memorandum

Date: August 10, 2017

Subject: Property Management Committee  
August 9, 2017 Meeting Minutes

To: Board of Directors

Property Management Committee, and  
From: Arthur G. Simonian, Executive Director

## Property Management Committee August 9, 2017 Meeting Minutes

The Property Management Committee met Wednesday, August 9, 2017 at The District Offices at 245 Main Street, Cromwell, Connecticut.

The Chair, Peter Centurelli, called the meeting to order at 5:41 PM. In addition to the Chair, present were Committee Members – Dale Aldieri and David Bauer. There was a quorum. Committee member Bonnie Anderson was absent. Also present was Executive Director – Art Simonian.

The following is a summary of the meeting:

1) An RFP was sent out for Mattabasset's 2018 calendar year Property, Casualty, Auto, Umbrella and Worker's Compensation Insurance. Interviews were held with the Insurance Companies listed below:

- NFP
- Royko-Charamut
- USI

After the interviews, the Committee discussed and compared the qualifications, experience and approach of the three firms. Based on NFP's capabilities, size of firm and local representation the committee felt they would represent the District's best interest in securing an insurance carrier and minimizing risk.

**Mr. Bauer moved, and Mr. Centurelli seconded, and the committee approved unanimously:**

**MOTION:** The Property Management Committee recommends to the Board of Directors the selection of NFP as Mattabasset's Insurance Broker for a period of one year from January 1, 2018 to December 31, 2018 with two (2) one year renewal options.

Discussion:

**Mr. Bauer moved, and Mr. Aldieri seconded, and the committee approved unanimously to adjourn at 7:46 PM.**