

**PUBLIC SPEAKERS**

None

**MINUTES OF JULY 24, 2017**

**Roll Call of Members**

The monthly meeting of the Board of Directors of The Mattabasset District was held Monday, July 24, 2017, in the Administration Building. Chairman John Dunham called the meeting to order at 7:00 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Bonnie Anderson, Doug Sienna and Tom Tokarz. Present from the Town of Berlin were Directors James Fallon and John Dunham. Present from the City of Middletown were Directors David Bauer, Joseph Samolis and Tom Serra. Present from the City of New Britain were Directors Paul Catanzaro, Peter Centurelli, Tonilynn Collins and Mary Marrocco. Also present were Edward T. Lynch Jr. – District Counsel, Arthur Simonian – Executive Director, Michelle Ryan – District Engineer, David Stille – Incinerator Manager and Bill Adkins – Maintenance Manager. Berlin Director Robert Argazzi, Middletown Director Dale Aldieri and New Britain Director Tim Stewart were absent.

**Approval of June 19, 2017 Minutes**

MOTION: Mr. Serra moved to approve the minutes of June 19, 2017.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved with Mr. Fallon abstaining.

**Treasurer's Report**

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Mrs. Marrocco seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Budget Statement**

MOTION: Mr. Sienna moved to accept the Budget Statement as presented.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Check Register – June, 2017**

No motion required.

**Staff Reports**

MOTION: Mr. Sienna moved to accept the Staff Reports as presented.

Mr. Serra seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Engineering Committee**

MOTION: Mr. Sienna moved to approve waiving the sealed bid process and award the purchase of a new Laboratory Nutrient Analyzer for \$47,446 plus 10% contingency (if necessary) to the most cost effective bidder, Lachat, since this is in the best interest of the District.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Serra moved to approve the Comprehensive Audit Agreement, as modified and subject to further District Counsel review, with Ameresco, Inc. of Framingham, MA.

Mr. Catanzaro seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to accept the Engineering Committee Report as presented.

Ms. Collins seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Finance Committee**

No Report

**Human Resources Committee**

No Report

**Property Management**

MOTION: Mr. Sienna moved to accept the Property Management Committee Report as presented.

Mr. Fallon seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Public Relations Committee**

MOTION: Mr. Samolis moved to approve the newsletter for publication.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to accept the Public Relations Committee Report as presented.

Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**District Project Construction Committee**

MOTION: Mr. Serra moved to approve Wright-Pierce's Construction Phase Invoice for Services in May, 2017, for Construction Administration – Amendments - \$2,912.85 and authorizes the Executive Director to pay the invoice.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

MOTION: Mr. Serra moved to accept the DPCC Committee Report as presented.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Counsel's Report**

MOTION: Mr. Sienna moved to enter into Executive Session at 8:39 p.m. with District Counsel Ed Lynch and Executive Director Art Simonian to discuss the New England Uniform Claim.

Ms. Collins seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Serra moved to return to regular session at 8:52 p.m.

Ms. Collins seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to accept the Counsel's Report as presented.

Ms. Collins seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**New Business**

None

**Communications**

None

**Adjournment**

**MOTION:** Mr. Sienna moved to adjourn.

Mr. Bauer seconded the motion.

**RESOLVED:** The motion was approved unanimously.

The meeting adjourned at 8:55 p.m.

The next meeting of the Board of Directors will be held on **Monday, August 21, 2017 at 7:00 p.m.** in the Administration Building, Cromwell, Connecticut.