

PUBLIC SPEAKERS

None

MINUTES OF JUNE 19, 2017

Roll Call of Members

The monthly meeting of the Board of Directors of The Mattabassett District was held Monday, June 19, 2017, in the Administration Building. Chairman John Dunham called the meeting to order at 7:00 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Bonnie Anderson, Doug Sienna and Tom Tokarz. Present from the Town of Berlin were Directors Robert Argazzi, and John Dunham. Present from the City of Middletown were Directors Dale Aldieri, David Bauer, Joseph Samolis and Tom Serra. Present from the City of New Britain were Directors Paul Catanzaro, Tonilynn Collins, Peter Centurelli, Mary Marrocco and Tim Stewart. Also present were Edward T. Lynch Jr. – District Counsel, Arthur Simonian – Executive Director, Brian Warman – Operations Manager, David Stille – Incinerator Manager and Bill Adkins – Maintenance Manager. Berlin Director James Fallon was absent.

Approval of May 15, 2017 Minutes

MOTION: Mr. Sienna moved to approve the minutes of May 15, 2017.

Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved with Mr. Aldieri, Ms. Collins, Mr. Serra and Mr. Stewart abstaining.

Treasurer's Report

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Mr. Stewart seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Budget Statement

MOTION: Mr. Sienna moved to accept the Budget Statement as presented.

Mr. Aldieri seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Check Register – May, 2017

No motion required.

Staff Reports

MOTION: Mr. Samolis moved to accept the Staff Reports as presented.

Ms. Collins seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Executive Director's Staff Actions:

- 1) Research District Charter and By-Laws regarding position on charitable donations.
- 2) Provide a demonstration to the Board on the O&M Manuals and As-Built Drawings.
- 3) Follow-up on the status of Cromwell Fire Department's claim.

Engineering Committee

MOTION: Mr. Sienna moved to approve a bid waiver up \$300,000 annually for Polydyne Polymer since this is in the best interest of the District.

Mr. Catanzaro seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to approves awarding the Ash Lagoon Cleaning Project to the lowest bidder Environmental Services, Inc. of South Windsor in the amount of \$83,100.

Mr. Catanzaro seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Bauer moved to approve awarding the Energy Management Services RFQ to Ameresco of Framingham, MA.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to approve a purchase order for an Odor Tower Platform for the lowest proposal of \$46,786 (including a 10% contingency, if needed) to Berlin Steel of Berlin, CT and waive the sealed bid process under Section 24(b) of the District By-Laws, since this is in the best interest of the District.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to accept the Engineering Committee Report as presented.

Mr. Argazzi seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Finance Committee

No Report

Human Resources Committee

MOTION: Mr. Serra moved to approve a salary increase of 3% for FY 2018 and the Executive Director will formalize and clarify verbiage regarding vehicle usage in the Executive Director's contract.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

MOTION: Mr. Sienna moved to accept the Human Resources Committee Report as presented.

Mr. Serra seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Property Management

No Report

Public Relations Committee

No Report

District Project Construction Committee

MOTION: Mr. Sienna moved to approve Wright-Pierce's Construction Phase Invoice for Services in January, 2017 for electronic O&M Manual in the amount of \$10,555.09 and authorizes the Executive Director to pay the invoice.

Mr. Serra seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

MOTION: Mr. Sienna moved to accept the DPCC Committee Report as presented.

Ms. Collins seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Counsel's Report

No Report

New Business

No Report.

Communications

The Executive Director reviewed the two articles in the Board package.

Adjournment

MOTION: Mr. Serra moved to adjourn.

Mr. Stewart seconded the motion.

RESOLVED: The motion was approved unanimously.

The meeting adjourned at 8:10 p.m.

The next meeting of the Board of Directors will be held on **Monday, July 24, 2017 at 7:00 p.m.** in the Administration Building, Cromwell, Connecticut.