

Date: July 17, 2017 Subject: Engineering Committee Meeting
Minutes Thursday, July 13, 2017
To: Board of Directors From: Engineering Committee and
Arthur G. Simonian, Executive Director *AGS*

**Engineering Committee
July 13, 2017 Meeting Minutes**

The Engineering Committee met Thursday, July 13, 2017 at The District Offices at 245 Main Street, Cromwell, Connecticut.

Chairman John Dunham called the meeting to order at 5:30 PM. In addition to the Chair, present were Committee Members - Bonnie Anderson and David Bauer. There was a quorum. Also present were Art Simonian-Executive Director, Michelle Ryan-District Engineer and Kathleen Pelouquin-Laboratory Manager. Committee Member Paul Catanzaro arrived at 5:47 PM.

Following is a summary of the July 13th Engineering Meeting:

1) Laboratory Nutrient Analyzer - Review and recommend to the Board of Directors to waive the sealed bid process and award the purchase of a new Laboratory Nutrient Analyzer to the most cost effective bidder, Lachat, since this is in the best interest of the District.

Mrs. Anderson moved, Mr. Bauer seconded, and the committee approved unanimously:

MOTION: The Engineering Committee recommends to the Board of Directors to waive the sealed bid process and award the purchase of a new Laboratory Nutrient Analyzer for \$47,446 plus 10% contingency (if necessary) to the most cost effective bidder, Lachat, since this is in the best interest of the District.

2) Energy Management Services RFQ – Review and recommend contract agreement with Ameresco, Inc.

Mr. Bauer moved, Mrs. Anderson seconded, and the committee approved unanimously:

MOTION: The Engineering Committee recommends to the Board of Directors to approve the contract agreement, as modified, to Ameresco of Framingham, MA.

Adjournment:

Mr. Bauer moved, Mrs. Anderson seconded, and the committee approved unanimously to adjourn at 6:21 PM.