

Date: June 19, 2017 Subject: Engineering Committee Meeting  
Minutes Thursday, June 15, 2017  
To: Board of Directors From: Engineering Committee and  
Arthur G. Simonian, Executive Director

AGS

**Engineering Committee  
June 15, 2017 Meeting Minutes**

The Engineering Committee met Thursday, June 15, 2017 at The District Offices at 245 Main Street, Cromwell, Connecticut.

Chairman John Dunham called the meeting to order at 6:14 PM. In addition to the Chair, present were Committee Members - Bonnie Anderson, David Bauer and Paul Catanzaro. There was a quorum. Also present was Art Simonian-Executive Director.

Following is a summary of the June 15th Engineering Meeting:

**1) Ash Lagoon Cleaning Project** – Recommend to the Board of Directors to approve awarding the Ash Lagoon Cleaning Project to Environmental Services, Inc. of South Windsor in the amount of \$83,100.

**Mr. Bauer moved, Mrs. Anderson seconded, and the committee approved unanimously:**

**MOTION:** The Engineering Committee recommends to the Board of Directors to approve awarding the Ash Lagoon Cleaning Project to Environmental Services, Inc. of South Windsor in the amount of \$83,100.

**2) Energy Management Services RFQ** – Qualifications Review and Recommendation to Award an agreement to be reviewed by the Executive Director and District Counsel. The Committee completed a scoring evaluation worksheet which the Executive Director summarized and totaled. After discussion with the Committee about each firm’s experience and qualifications a motion was made.

**Mr. Bauer moved, Mr. Catanzaro seconded, and the committee approved unanimously:**

**MOTION:** The Engineering Committee recommends awarding the Energy Management Services RFQ to Ameresco of Framingham, MA and refers this recommendation to the Board of Directors for their review and approval.

**3) Odor Tower Platform – Purchase Order Approval -**

**THE MATTABASSETT DISTRICT**

**Memorandum**

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**Mrs. Anderson moved, Mr. Catanzaro seconded, and the committee approved unanimously:**

**MOTION:** The Engineering Committee approved adding the Odor Control Platform Purchase Order approval to the Engineering Committee agenda.

**Mr. Bauer moved, Mr. Catanzaro seconded, and the committee approved unanimously:**

**MOTION:** The Engineering Committee recommends to the Board of Directors approving a purchase order for the lowest proposal of \$46,786 (including a 10% contingency, if needed) to Berlin Steel of Berlin, CT and waive the sealed bid process under Section 24(b) of the District By-Laws, since this is in the best interest of the District.

**Adjournment:**

**Mrs. Anderson moved, Mr. Catanzaro seconded, and the committee approved unanimously to adjourn at 7:15 PM.**