

Date: May 30, 2017 Subject: Engineering Committee Meeting  
Minutes Thursday, May 25, 2017

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To: Board of Directors From: Engineering Committee and  
Arthur G. Simonian, Executive Director

AGS

**Engineering Committee  
May 25, 2017 Meeting Minutes**

The Engineering Committee met Thursday, May 25, 2017 at The District Offices at 245 Main Street, Cromwell, Connecticut.

Chairman John Dunham called the meeting to order at 5:31 PM. In addition to the Chair, present were Committee Members - Bonnie Anderson and David Bauer. There was a quorum. Also present were Art Simonian-Executive Director, Michelle Ryan-District Engineer and Jason Pintek from DTC. Committee Member Paul Catanzaro arrived at 5:40 PM.

**1) Motion to move item #2 on the agenda to item #1**

**Mrs. Anderson moved, Mr. Bauer seconded, and the committee approved unanimously:**

**MOTION:** The Engineering Committee approves moving item #2 on the agenda to item #1.

**2) Bid Waiver for Polydyne/Polymer**

The Committee reviewed and discussed the bid waiver of up to \$300,000 annually to purchase Polymer chemical from Polydyne since this is in the best interest of the District. The District staff will continue to investigate and test other Polymers for effectiveness and overall costs to the District.

**Mr. Bauer moved, Mrs. Anderson seconded, and the committee approved unanimously:**

**MOTION:** The Engineering Committee recommends approving a bid waiver up \$300,000 annually for Polydyne Polymer since this is in the best interest of the District and refers this recommendation to the Board of Directors for their review and approval.

**3) Request For Qualifications (RFQ) for Energy Management Services**

The Engineering Committee conducted interviews with 2 firms; Ameresco and Noresco. The Committee was provided a rate sheet to rank each firm. Presentations from both firms were given separately to the Committee along

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with questions prepared by the District for their responses. The presentation and questions were 45 minutes for each firm. The Committee will select one based on the ranking and make a recommendation to the Board for approval.

## **Adjournment:**

**Mrs. Anderson moved, Mr. Catanzaro seconded, and the committee approved unanimously to adjourn at 8:07 PM.**