

THE MATTABASSETT DISTRICT

Memorandum

Date: April 13, 2017

Subject: April 12, 2017 Human Resources
Committee Meeting Minutes

To: Board of Directors

From: Human Resources Committee, and
Arthur G. Simonian, Executive Director

The Human Resources Committee met Wednesday, April 12, 2017 at The District offices at 245 Main Street, Cromwell, Connecticut.

The Chair, Tom Tokarz called the meeting to order at 5:32 PM. In addition to the Chair, present were Committee Members - Tonilynn Collins, and Doug Sienna. Committee members Mary Marrocco and Joseph Samolis were absent. There was a quorum. Also present were Board Chairman – John Dunham and Executive Director – Art Simonian via conference call.

The following is a summary of the meeting:

1) Borrowed Sick Time

Mr. Sienna moved Ms. Collins seconded, and the committee approved unanimously to go into Executive Session at 5:33 PM with Board Chairman – John Dunham and Executive Director - Art Simonian to discuss a personnel matter.

Mr. Sienna moved Ms. Collins seconded, and the committee approved unanimously to come out of Executive Session at 5:45 PM.

Mr. Sienna moved, Ms. Collins seconded, and the committee approved unanimously:

MOTION: The Human Resources Committee recommends approval of up to 15 days as needed of additional borrowed sick leave request based on a doctor's note and medical needs of Tom Karpinski. The Human Resources Committee refers this recommendation to the Board of Directors for their review and consideration.

Adjournment:

Mr. Sienna moved, and Ms. Collins seconded, and the committee approved unanimously to adjourn at 5:50 PM.