

**THE MATTABASSETT DISTRICT**

**Memorandum**

Date: March 9, 2017 Subject: March 8, 2017 Human Resources  
Committee Meeting Minutes  
To: Board of Directors From: Human Resources Committee, and  
Arthur G. Simonian, Executive Director

AGS

The Human Resources Committee met Wednesday, March 8, 2017 at The District offices at 245 Main Street, Cromwell, Connecticut.

The Chair, Tom Tokarz called the meeting to order at 5:30 PM. In addition to the Chair, present were Committee Members - Tonilynn Collins, Mary Marrocco Joseph Samolis and Doug Sienna. There was a quorum. Also present was Executive Director - Art Simonian.

**The following is a summary of the meeting:**

**1) Borrowed Sick Time**

Mr. Sienna moved Ms. Collins seconded, and the committee approved unanimously to go into Executive Session at 5:32 PM with Executive Director - Art Simonian to discuss a personnel matter.

Mr. Sienna moved Ms. Collins seconded, and the committee approved unanimously to come out of Executive Session at 5:54 PM.

**Mr. Sienna moved, Mr. Samolis seconded, and the committee approved unanimously:**

**MOTION:** The Human Resources Committee recommends approval of 10 days of additional sick leave request and an additional 5 days at the Executive Director's discretion based on a doctor's note and medical needs of the employee. The Human Resources Committee refers this recommendation to the Board of Directors for their review and consideration.

**Adjournment:**

**Mr. Sienna moved, and Ms. Collins seconded, and the committee approved unanimously to adjourn at 6:01 PM.**