

**THE MATTABASSETT DISTRICT**

**Memorandum**

Date: February 17, 2017

Subject: District Project Construction Committee Meeting February 8, 2017 MINUTES - Amended

To: Board of Directors

From: District Project Construction Committee & Arthur G. Simonian, Executive Director

AGS

**District Project Construction Committee  
February 8, 2017 Meeting Minutes**

The District Project Construction Committee (DPCC) met on Wednesday, February 8, 2017 at The District Offices at 245 Main Street, Cromwell, Connecticut. The Chair, John Dunham, called the meeting to order at 5:16 PM. In addition to the Chair, present were Committee Members - Doug Sienna and Tom Serra. There was a quorum. Committee Members Bob Argazzi and Peter Centurelli were absent. Also present were Executive Director -Arthur G. Simonian and Michelle Ryan-District Engineer.

The Committee approved the following Nitrogen Upgrade Invoices:

- Wright-Pierce’s Construction Inspection Payment Requisition for December, 2016 in the amount of **\$4,467.37**.
- Wright-Pierce’s Additional Services NOx Alternate Monitoring Proposal for **\$10,000.00**.

Following is a summary of the February 8th DPCC Meeting:

**1. Project Update**

Wright-Pierce is working on the following items:

- Plant O&Ms - Wright-Pierce is expected to submit them to the District by end of week.
- NOx Compliance – The District is continuously monitoring NOx levels and is able to meet the NOx requirement without ammonia injection. The District will submit a request to the EPA and DEEP to disconnect the ammonia injection system and CEMS. The District proposes to discontinue monitoring NOx levels and to perform the stack test annually. Michelle will resubmit the necessary documentation to the EPA next week for their review and approval to abandon the ammonia injection system and CEMS.

The stack test is scheduled for April. Once the stack test is completed, the District will apply in July/August for CTDEEP modifications to their permits (NSR Permit and Title V Application). When all the approvals for the NOx compliance are completed, the funds will be released to Suez.

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- The Fire Marshall has reviewed the upgrade changes needed for Certificate of Completion. There are minor items remaining prior to their signoff.

**2. Review and Approval of Wright-Pierce's Construction Inspection Payment Requisitions for December, 2016 for \$4,467.37.**

**Mr. Serra moved, Mr. Sienna seconded, and the committee approved unanimously:**

**MOTION:** The DPC Committee approves Wright-Pierce's Construction Inspection Payment Requisition for December 2016, in the amount of **\$4,467.37**, and authorizes the Executive Director to pay the invoice.

**3. Review and Approval of Wright-Pierce's Additional Services NOx Alternate Monitoring Proposal for \$10,000.00.**

**Mr. Sienna moved, Mr. Serra seconded, and the committee approved unanimously:**

**MOTION:** The DPC Committee approves Wright-Pierce's Additional Services NOx Alternate Monitoring Proposal for **\$10,000.00** and authorizes the Executive Director to approve the additional services.

**4. Review and Approval of C.H. Nickerson's Payment Requisition #49 – 1 PCO for \$309,230.00.**

**Mr. Serra moved, Mr. Sienna seconded, and the committee approved unanimously:**

**MOTION:** Table the motion to approve C.H. Nickerson's Payment Requisition #49 – 1 PCO for **\$309,230.00**.

**5. GAC Fire – All the work should be substantially completed by the end of March. The stack test will then be scheduled for mid-April.**

**6. Lab HVAC – The heating system improvements by Link Mechanical is complete. They will come back to balance the water system.**

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The District was able to download the data on the humidity levels and is in the process of providing the data to Trane who is the manufacture of the equipment.

**Adjournment:**

**Mr. Serra moved, Mr. Sienna seconded, and the Committee approved unanimously to adjourn at 5:29 PM.**