

THE MATTABASSETT DISTRICT

Memorandum

Date: January 5, 2017 Subject: District Project Construction Committee Meeting January 3, 2017 MINUTES
To: Board of Directors From: District Project Construction Committee & Arthur G. Simonian, Executive Director

ACS

District Project Construction Committee January 3, 2017 Meeting Minutes

The District Project Construction Committee (DPCC) met on Tuesday, January 3, 2017 at The District Offices at 245 Main Street, Cromwell, Connecticut. The Chair, John Dunham, called the meeting to order at 5:05 PM. In addition to the Chair, present were Committee Members - Peter Centurelli, Doug Sienna and Tom Serra. There was a quorum. Committee Member Bob Argazzi was absent. Also present were Executive Director -Arthur G. Simonian, Michelle Ryan-District Engineer and Therlin Montgomery from Wright-Pierce.

The Committee approved the following Nitrogen Upgrade Invoices:

- C.H. Nickerson's Payment Requisition #47 for December 2016 in the amount of **\$39,000.00**.
- Wright-Pierce's Construction Inspection Payment Requisition for November, 2016 in the amount of **\$990.00**.

Following is a summary of the January 3rd DPCC Meeting:

1. Project Update

Mr. Therlin Montgomery from Wright-Pierce provided an update on the status of the project. The outstanding items are:

- a) The amount remaining on the C.H. Nickerson contract is \$96,000 after the payment of \$39,000.00. The open items are:
 - NOx Compliance issues
 - CEMS Unit
- b) Lab/Maintenance Heating System – District is working directly with the contractor.
- c) Web Version of the O&M is 90% complete.
- d) GAC Repairs – to be started on the 3rd week of January (expected 1 month to complete)
- e) Detroit Coat Repair (warranty item)

2. Review and Approval of C.H. Nickerson's Payment Requisition #47 for December 2016 for \$39,000.00.

Mr. Serra moved, Mr. Sienna seconded, and the committee approved unanimously:

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MOTION: The DPC Committee approves C.H. Nickerson's Payment Requisition for December 2016, in the amount of **\$39,000.00**, and authorizes the Executive Director to pay the invoice.

3. Review and Approval of Wright-Pierce's Construction Inspection Payment Requisitions for November, 2016 for \$990.00.

Mr. Sienna moved, Mr. Serra seconded, and the committee approved unanimously:

MOTION: The DPC Committee approves Wright-Pierce's Construction Inspection Payment Requisition for November 2016, in the amount of **\$990.00**, and authorizes the Executive Director to pay the invoice.

4. C.H. Nickerson Change Order No. 49 – 1 PCO for \$309,230.00
 - a. PCO NO. 357 – General Conditions/Direct Overhead

Mr. Sienna moved, Mr. Centurelli seconded, and the committee approved unanimously:

MOTION: The DPC Committee moved to leave the item on the table for further discussion.

5. GAC Fire – GAC Repairs Agreement - The Executive Director provided a copy of the Augusta Fiberglass Coatings, Inc. agreement for the GAC repairs. A standard Mattabassett prepared agreement with terms and conditions will be executed with the scope of work items on the attached Agreement.

Mr. Sienna moved, Mr. Serra seconded, and the committee approved unanimously:

MOTION: The DPC Committee moved to accept the August Fiberglass Coating, Inc. agreement for the GAC repairs

6. Lab HVAC – the heating system is underway.

7. Related Business - The 6" water meter was replaced. A hydrant flow test will be scheduled in the near future to ensure adequate pressure and flow.

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Adjournment:

Mr. Serra moved, Mr. Sienna seconded, and the Committee approved unanimously to adjourn at 5:25 PM.